



SCSC Thrift Shop Request for Merchandise Donation

- Project/Event/or Name of Charity:
- Address (APO if applicable):
- Organization's Physical Location:
- Point of Contact (Name and role within your organization):

Phone #:

Email:

Name and Title of President, Principal, Commander or equivalent of your organization:

Phone #:

Email:

1) What is the purpose of your organization?

2) Briefly explain your request for merchandise. Include who or what organization will benefit from the ultimate receipt of the merchandise. What type and quantity of merchandise are you requesting:

3) Is the merchandise intended for resale? Explain.

4) Is this a one-time request or a request for continued and ongoing donation ? Explain.

5) If request is granted, how will your organization collect the merchandise? How often will you pick up? Include name and contact information for persons who are authorized to pick up.

6) If request is granted, how will your organization credit the SCSC Thrift Shop's contribution?

**Please submit request by the 20th day of the month by email to:
scsc.thriftliaison@gmail.com**